

- Name of the IQAC Co-ordinator : R.Indra
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3. Website address : www.gacwsvga.edu.in
 Web-link of the AQAR: (Previous Academic Year):

4. Whether Academic Calendar prepared during the year? Yes

Yes/No....., if yes, whether it is uploaded in the Institutional website: www.gacwsvga.edu.in

Web-link: <https://gacwsvga.edu.in/wp-content/uploads/2021/07/Calendar-2016-2017.pdf>

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 st	C	1.79	2016	from: 19/01/2016 to: 18/01/2021

6. Date of Establishment of IQAC: DD/MM/YYYY: 22.07.2014

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration Academic Year	Number of participants/beneficiaries
Mentoring System	2016-2017	All the students

Note: Some Quality Assurance initiatives of the institution are:

(Indicative list)

- Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements
- Academic Administrative Audit (AAA) conducted and its follow up action
- Participation in NIRF
- ISO Certification
- NBA etc.
- Any other Quality Audit

**8. Provide the list of funds by Central/ State Government-
UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
NIL				

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: Yes

*upload latest notification of formation of IQAC

1. Chairperson: The Principal
2. Administrative officers: C.Selvam (Superintendent)
3. Three to eight teachers :
 - * Dr R.R.Jeyanthi
 - * Dr.Rajalakshmi
 - * Dr.S.Sivagamisundari
 - * Dr.K.Sheela.
 - * Dr. S.P.R. poongodi
 - * Dr.V.Jeyanthi
 - * Dr M.S. Meenakshi
 - * Dr.T.Rajmohan

4. Alumni: Mrs.R.Hema malini
Guest lecturer in B.B.A
Government Arts College for women,
sivangangai

5. Stakeholders: A.Saravanan B.SC.,B.L., Lawyer,
2/22 Senthamizhil Nagar
Sivangangai-630562
Cell-9442858082

6. Coordinator of IQAC : Mrs.R.Indra

10. No. of IQAC meetings held during the year:

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website..... Yes/No: **No**

(Please upload, minutes of meetings and action taken report)

**11. Whether IQAC received funding from any of the funding agency to support its
Activities during the year? **No****

If yes, mention the amount: Year:

12. Significant contributions made by IQAC during the current year (maximum five bullets).

*Feedback from the students and alumni are collected and consolidated.

*Extension activities were conducted for II Year UG Student of all departments in their subjects.

*Trained students for UPSC Civil service examination by Tamil Nadu Government Free Coaching centre.

*. New Course Proposal has been submitted for B.A History, B.Sc. Zoology, M.A Economics, M. Phil Tamil and Ph. D. Tamil

*Maintaining college website

*International yoga day was celebrated in our college on 28.08.2017. All students participated.

*Ward system

*OSA Meeting

*Napkin lending machine is installed

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
New Course Proposal has been submitted for botany	New Course has been approved by Tamil Nadu Government
Anti ragging and sexual awareness program Disaster Management	Mrs.J.Radhika Mrs.V.Deepa district judges, Sivagangai Govt. Arts college for Women- Auditorium beneficiaries 250 A. Arumugam -coordinator of Disaster Management Chennai beneficiaries All students
Programmes and training is planned to make the student more responsible citizen.	Special lecture on Consumer Protection Act , Right to information Act, Duties and responsibilities of Consumers, Human Rights Day were organised
To conduct skill development, personality development, interpersonal skills and career guidance programmes for students	Many departments and the career Guidance Cell and Entrepreneurship Development Cell conducted various programmes to give exposure to students regarding higher studies and career opportunities.
Remedial Classes for Slow Learners.	Remedial Classes were arranged to help the slow learners and rural folks to improve their academic performance helped them hone linguistic skills and arithmetic aptitude.
Aids awareness programme .	08.09.2016 - AIDS Awareness by chief Guest

	ICTC centre sivagangai Mr N.Thamos.& R.Thenmohzil GH sivagangai
To purchase additional books to the library	684books worth Rs.1,50,000 were purchased
To coach students for UPSC/TNPSC Examination	IAS/IPS/Civil Service free coaching classes were conducted through state fund.
To improve Entrepreneurship skills.	Students are offered with “Entrepreneurship Development Skills” course.
Go Green Campus	Campus declared plastic free to adorn green tag by planting saplings to create an aesthetically alluring ambience

14. Whether the AQAR was placed before statutory body? Yes /No: No

Name of the statutory body: **Date of meeting(s):**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

Yes/No: No

Date:

16. Whether institutional data submitted to AISHE: Yes/No: No

Year:

Date of Submission:

17. Does the Institution have Management Information System?

No

If yes, give a brief description and a list of modules currently operational.

(Maximum 500 words)

Part-B

CRITERION I – CURRICULAR ASPECTS					
1.1 Curriculum Planning and Implementation					
1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words					
<p>1. Institution is affiliated to Alagappa University. Syllabus is framed by eminent Board of Studies members.</p> <p>2. Preparation of Academic Calendar by the HODs in the beginning of the session. Regular Departmental Meetings to discuss teaching strategy, syllabi and important reference Books etc.</p> <p>3. Programme Chart of departmental activities framed by every department at the session commencement.</p> <p>Personal attention to each and every student ensured.</p> <p>4. Assignments, class tests and relevant practical exposure form a part of the curriculum.</p> <p>5. Interdisciplinary approach fostered by skill development classes and hobby classes which are open to every student.</p> <p>6. Mid semester exams conducted to prepare the students for the forthcoming final examination. Open access to library books for faculty and students.</p>					
DEPARTMENT					
SL.NO	DEPARTMENT				
1	TAMIL DEPARTMENT				
2	ENGLISH DEPARTMENT				
3	MATHS DEPARTMENT				
4	PHYSICS DEPARTMENT				
5	CHEMISTRY DEPARTMENT				
6	COMPUTER SCIENCE DEPARTMENT				
7	HOME SCIENCE DEPARTMENT				
8	COMMERCE DEPARTMENT				
9	BBA DEPARTMENT				
10	ECONOMICS DEPARTMENT				
11	BOTANY DEPARTMENT				
1.1.2 Certificate/ Diploma Courses introduced during the Academic year 2016-2017					
Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development	
NIL					
1.2 Academic Flexibility					
1.2.1 New programmes/courses introduced during the Academic year 2016-2017					
Programme with Code	Date of Introduction	Course with Code	Date of Introduction		
NIL					
1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.2016-2017					
Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective	UG	PG

			Course System		
CBCS and Elective Course System are implemented in all the courses. Tamil	B.A. Tamil	-	2008-2009		
English	B.A. English	-			
Physics	B.Sc. Physics	-			
Chemistry	B.Sc. Chemistry	M.Sc. Chemistry			
Botany	B.Sc. Botany	-			
Computer Science	B.sc Computer Science	M.Sc. Computer Science			
Home Science	B.sc Home Science	M.Sc. Home Science			
Maths	B.sc Maths	M.Sc. Maths			
B.B.A	B.B.A	-			
Economic	B.A Economics	-			
Commerce	B.Com	M.Com			
Already adopted (mention the year)					
1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year 2016-2017:NIL					
	Certificate	Diploma Courses			
No of Students					
1.3 Curriculum Enrichment					
The internal complaint committee is committed to creating and maintaining environment in which students, teachers and non-teaching can work together in an atmosphere free of gender violence.					
* The institute take additional efforts through National Social Service (NSS) for making students sensitive towards societal issues.					
*Activities like Tree Plantation, Blood donation camp, Poster exhibition on effects of environment organized under the banner of NSS.					
* Every department took initiative to inculcate human values and professional ethics into students by organizing various program like soft skill development, workshop on entrepreneurship development under the guidance of distinguished person in these field.					
*Beside institute efforts, the subject like environmental science, Industrial economics and entrepreneurship development, Marketing management incorporated in the syllabus for getting basic knowledge of environmental Studies.					
1.3.1 Value-added courses imparting transferable and life skills offered during the year					
Value added courses		Date of introduction	Number of students enrolled		
Communicative English		2008- 2009	I Year		
Environmental Studies			I Year		
Competitive Examination Skill			II Year		

Emergency and medical lab skills Youth Red Cross Manavalakalai Yoga Equipment Handling Skills for Events Marketing and Sales Management Heritage and Tourism		II Year II Year II Year III Year III Year III Year
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1.3.2 Field Projects / Internships under taken during the year 2016-2017

Project/Programme Title	No. of students enrolled for Field Projects / Internships
Internships training	B.SC. Home science - 33 (I Shift) B.SC. Home science - 28 (II Shift) M.SC. Home science – 20

1.4 Feedback System

1.4.1 Whether structured feedback received from all the stakeholders.

1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes	Yes	Yes/ No	Yes	Yes

1.4.2 How the feedback obtained is being analysed and utilized for overall development of the institution? (maximum 500 words)

*Feedback aims at improvement of the curriculum, teaching and learning methods, Infrastructural facilities, support system, scope for higher studies and placement of the institution, The grievances and suggestions from the students are given consideration. The IQAC organises the system of getting feedback from the students by framing a feedback format, monitoring the process of getting feedback with the help of the members of the IQAC. The department faculty is not directly connected with the process of getting feedback. The experts, resource persons, nominees of various committees, participants of various seminars are asked to submit their feedback and the suggestions are discussed and implemented if the recommendations are worth for the efficient functioning of the institution

CRITERION II –TEACHING-LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1.1 Demand Ratio during the year 2016-2017

Name of the Programme	Number of seats available	Number of applications received	Students Enrolled
B.A Tamil	72	150	72
B.A English	60	250	60
B.Sc. Maths	60	220	60
B.Sc. Physics	44	100	44
B.Sc. Chemistry	32	120	32
B.Sc. Computers science(Shift I)	45	150	45
B.sc Computers science(Shift II)	44	-	42
B.sc Home Science(shift I)	38	100	33
B.sc Home	38	-	28

Science(shift II)					
B.Com (Shift I)	50	110	50		
B.Com(Shift II)	50	-	50		
B.B.A (Shift I)	50	100	50		
B.B.A (Shift II)	50	-	50		
B.A Economics	50	50	50		
B.Sc. Botany	38	47	38		
Total No of Application Received in UG =1397					
M.Com	25	70	25		
M.Sc. Computer Science	25	39	24		
M.Sc. Home Science	25	25	20		
M.Phil. Commerce	03	06	03		
M.Sc. Chemistry	25	37	24		
M.Sc. Maths	25	42	25		
2.2 Catering to Student Diversity					
2.2.1. Student – Full time teacher ratio (current year data)2016-2017					
Year (2016-2017)	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
B.A Tamil	72	--	--	--	08
B.A. English	60	--	--	--	08
Physics	37	--	--	--	05
Chemistry	41	24	--	---	06
Botany	24	--	--	---	01
Computer Science	87	24	-	---	06
Home Science	73	20	--	---	08
Maths	60	25	--	---	09
B.B.A	111	--	--	--	02
B.Com	96	24	--	--	08

Economics	50	---	--	-	07
2.3 Teaching – Learning Process					
2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)2016-2017					
Number of teachers on roll	Number of teachers using ICT (<i>LMS, e-Resources</i>)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
	Number of teachers using ICT (<i>LMS, e-Resources</i>)	LCD Projector OHP Power point presentation using Computer	LCD projector is used by the staff members as per the need	-	-
2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)					
<p>*Regular meetings were conducted by mentor to mentees.</p> <p>*A bio-data Register card is maintained for each student.</p> <p>* The report card has both personal and academic data.</p> <p>*Students are allowed to approach the mentor for both academic and personal problem.</p> <p>*Personalized professional /career advice is given to the mentee.</p> <p>* The strongest tool for personal formulation of the student community. Each student is assigned to a mentor, personal who chats with and guides the students-mentee personally in achieving academic and character excellence. The mentor also holds sessions with the mentee’s parents.</p> <p>*The regular communication between the mentor and the mentee, and the mentor and her mentee’s parents, paves the way for creator knowledge of the potentials and accomplishments, as well as understanding of the temperament and behaviour of the student.</p> <p>* In a climate of friendship, sincerity and trust, the mentoring system facilitates the formulation of goals, strategies and action plan for the child to grow in responsibility, maturity, Love for God and others, and be best person she can be.</p>					
Number of students enrolled in the institution		Number of fulltime teachers		Mentor: Mentee Ratio	
711		68		1:30	

2.4 Teacher Profile and Quality

2.4.1 Number of full time teachers appointed during the year2016-2017

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
68	20	48	4 (Annamalai university)	14

2.4.2 Honours and recognitions received by teachers

(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

<i>Year of award</i>	<i>Name of full time teachers receiving awards from state level, national level, international level</i>	<i>Designation</i>	<i>Name of the award, fellowship, received from Government or recognized bodies</i>
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NIL

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
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Results were declared within two months from the date of semester end examination

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As the Institution is affiliated to Alagappa University, Continuous Internal Assessment (CIA) framed by the university is followed in the institution. Two internal tests, one seminar/quiz, one assignment and model exam were conducted for CIA. 25 marks for Theory papers and 40 marks for in major paper practical papers are allotted in the total of 100 marks. 15 marks for Theory papers and 10 marks for practical marks are allotted in the total of 75 marks and 50 marks respectively in case of allied papers.

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared for every year and distributed to all students. The schedule for I Internal, II Internal and Model Exam were mentioned in the calendar and the exams were conducted as per the schedule. The fees collected from students, rules to be followed by the students, election rules, scholarship details, various subjects and their codes, staff list, students sanctioned strength for each course, day order and the details of calculation of Continuous Internal Assessment (CIA) are mentioned in the calendar.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the web-link)

In the website, results of final year students are updated for all courses.

2.6.2 Pass percentage of students: 2016-2017

Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
UG-101	Tamil	53	43	84
UG-103	English	60	54	62
UG-121	Maths	60	53	82.7
PG-311		25	23	66.7
UG-122	Physics	41	34	82.9
UG-124	Chemistry	38	35	90
PG-322		26	21	96
UG-151	Commerce	Shift159	55	95
PG-351		Shift11-44	36	90
M.Phil-602		M.com -24	20	87
		M.phi-031	03	100
UG-128	Computer Science	(Shift1-38),(shiftII-37)	(Shift1-37)	(Shift1) -72.9,
PG-314		24	(shift1-32)	(Shift111) - 69
			21	88
UG-132	Home Science	76	73	89
PG-325		20	20	100

UG-158	Economics	50	40	73.75
UG-153	BBA	51(shift1) 48(shift11)	51 48	95 92
UG-125	Botany	00	00	00

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research

3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored Projects				
Projects sponsored by the University/ College				
Students Research Projects (other than compulsory by the College)				
International Projects				
Any other(Specify)				
Total				

3.2 Innovation Ecosystem

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of Workshop/Seminar	Name of the Dept.	Date(s)

3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year2016-2017

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category

3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year2016-2017:NIL

Incubation Centre	Name	Sponsored by
Name of the Start-up	Nature of Start-up	Date of commencement

3.3 Research Publications and Awards

3.3.1 Incentive to the teachers who receive recognition/awards

State	National	International

3.3.2 Ph.Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department		No. of Ph. D Awarded				
NIL						
3.3.3 Research Publications in the Journals notified on UGC website during the year 2016-2017						
	Department	No. of Publication	Average Impact Factor, if any			
National	English	1	0.811			
International		2	3.096			
National	Economics	-	-			
International		-	-			
3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year 2016-2017						
Department		No. of publication				
Tamil		01				
Home science		21				
Mathematics		00				
English		03				
BBA		05				
3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index						
Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
Ikkala Mahalirum Paaender Padaippu kalil Mahalirum	Dr .k.Rajalakshmi Asso. Professor of Tamil	Alagappa University , Karaikudi , pp 333-338 ISBN : 9788196607 2	2016-2017			
The new women in shashi deshpane's that long silence Indian women's	MRS D.M. SATHYA MARJORY Asst. Professor of English	Roots international journal of multi disciplinary research (UGC approved journal no 48991). Emerging	2016-2017 2016 - 2017			

<p>Ethical life found in Shashi Despande's "that Long silence"</p> <p>Battle for Identity in " Small Remedies" by Shashi despande</p>		<p>Facets in English Literature. ISBN 978-93-84193-86-7. MARCH 2017. (PG.NO.- 76-78)</p> <p>ROOTS International Journal of Multidisciplinary Researches. (UGC Approved Journal J. No. 4899)Impact Factor 3.096. ISSN No. 2349-2349 – 8684, Volume -3, Special Issue9, March 2017 .(Pages 120-122).</p>	2016- 2017			
<p>E- Learning Technology: Does it play a vital role in higher education?</p> <p>A study on the Role of e-</p>	<p>MRS R.HEMA MALINI</p>	<p>ISBN : 819333168 – 0 FEB 2017 pp 331-335</p>				

<p>payment in developing Economy</p> <p>Online shopping: determinants of consumers' buying behaviour</p>		<p>ISBN : 2347 -3274 VOL – 4 ISSUE – 1 FEB 2017 pp 549-553</p> <p>ISSN : 0974 8709 JAN – JUNE 2017 pp97-99</p>				
Economic reforms and service sector	MRS S. MALITHI	<p>ISSN: 0974 - 8709 Volume : 9 Issue: I June 2017 pp:109 – 112.</p>	2016- 2017			
<p>Socio Economic status and motivation to women entrepreneur special reference to Pudukkottai and Sivagangai District, Tamil Nadu.</p> <p>Status and scope of women entrepreneur in business: a space of Pudukkottai and Sivagangai District, Tamil Nadu.</p>	DR.A.STALIN	<p>IJMSRR – VO -1 ISSUE 26 AUG – 2016, pp 195 -202.</p> <p>IJMDRR – VO -1 ISSUE 18 AUG 2016,pp 210-213.</p>	<p>2016-2016</p> <p>2016-2017</p>			

<p>Challenges in Dietetic Profession</p> <p>Emerging Challenges and Recent Paradigm's in Food Mediated Immunity and their role in Human Health and Longevity.</p> <p>Utilization of Defaulted soy flour for Nutritional Security and Acceptability.</p> <p>Therapeutic Potential of Low Calorie high Fat diet</p> <p>Development of Nutraceuticals enriched pasta products</p> <p>Microbial Analysis of defaulted Flour incorporated bakery products</p> <p>Nutritional health of rice (Oriza sativa) and its uses in value added products.</p>	<p>Home science</p> <p>Dr.</p> <p>M.Manichithra</p>					
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<p>Functional Foods to achieve Nutrition and Health Security at TNAU and IICPT</p> <p>Therapeutic Potential of low calorie high fat diet.</p> <p>Best Practices in Rural Development</p> <p>Functional Foods to achieve Nutrition and Health Security at TNAU and IICPT.</p>	<p>Dr. R. Ajantha Parameshwari</p>					
<p>Therapeutic Potential of low calorie high fat diet.</p> <p>Recent Trends in Adolescent Nutrition and Reproductive Clinical Nutrition</p> <p>Food Nutrition and Health ICINH 2016</p> <p>Functional Foods to achieve Nutrition and Health Security at TNAU and IICPT Health.</p>	<p>Mrs .S.Kowsalya</p>					

<p>Evaluation and incorporated cookies an factail millet.</p> <p>“Functional Foods to achieve Nutritions and Health Security”</p>	Mrs .P.Boopathy					
<p>Therapeutic Potential of low Calorie High Fat Diet</p> <p>Effect on Cinnamon Supplementation in serum blood glucose level and lipid profile.</p> <p>“Functional Foods to achieve Nutritions and Health Security”</p> <p>Therapeutic Potential of low</p>	Mrs .R. Krishna Veni					

calorie High Fat Diet						
Therapeutic Potential of low calorie High Fat Diet	Mrs .T. Meenakshi					

3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science) **2016-2017**

Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication
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NIL

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year : 2016-2017

No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops	0	08	07	04
Presented papers	03	06	21	05
Resource persons	----	03	02	05

3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non-Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year 2016-2017

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities	Number of students participated in such activities
Former Chief Minister K.Kamaraj 113 th Birthday Celebration	N.S.S	2	100
Law awareness and ragging program	N.S.S	2	100
Anti ragging and sexual awareness program (2.00p.m to 5.00p.m) participations of student-100	N.S.S	2	100
Swachh Bharat(Clean India Target)-(10a.m to 01.00p.m) participations of student-100	N.S.S	2	100
Anti ragging program(10.00a.m)	N.S.S	2	100

Dr.k.sheela Unit(09)Dr.v.jeyanthi unit(10)			
Independence day (Campus cleaning) 10.a.mto12.30p.m participations of student-100	N.S.S	2	100
One day conference (swachnta shapath)-Mahatma 150 th Anniversary(10am to1.00p.m) participations of student-50	N.S.S	2	150
Declaration of anti ragging by N.S.S.students (2.30p.mto4.30pm) participations of student-250	N.S.S	2	250
Cleaning place of government hospital, bus stand, railway station participations of student-50 (09.amto3.00.p.m)	NSS	2	70
Flag rally participations of student-100 (09.30.am to 10.30.a.m)	NSS	2	100
Yoga –excises 260 students participations (09.30.am to 10.30.a.m)	NSS	2	260
Former Chief Minister C.N. Anna Durai 107 th Birthday Celebration (2.30 pm to4.30 pm) participations of student-100	N.S.S	2	100
Disaster Management 350student participations(09.00.am to 1.30.p.m)	N.S.S	2	350
Gandhi 100 years of celebration (10.am to1.00.p.m) participations of student-100	N.S.S	2	100

Aids awareness programme participations of student-25 (9.30 to 11.30am)	N.S.S	3	150
Digital economy –free of corruptions black money completely transparent. participations of student-150 (10.am to 1.00.p.m)	N.S.S	3	150
Digital Money transfer participations of student50 (10.amto1.00.p.m)	N.S.S	3	150
Plastic awareness program 25 students participated (02.pm to 4.00.p.m)	N.S.S	3	150
Voter’s Day Celebration- Proud to be a Voter – Ready to vote participations of student 150(11.00 a.m to 1.00 p.m)	N.S.S	3	150
68 Republic day Campus cleaning participations of student 50(11.amto1.00.p.m)	N.S.S	3	150
Disaster Management Rally	N.S.S	3	150
One day Orientation programme (visaka) participations of student-50 (10.am to 4.00.p.m)	N.S.S	3	150
Teachers day participations of student-500 (10.am to 1.00.p.m)	N.S.S	3	500
Blood donation program 150(10.amto1.00.p.m)	N.S.S	3	150
Pongal festival celebration	N.S.S	3	150

cleaning campus after the function			
Cancer awareness program participations of students 780 (10.amto1.00.p.m)	N.S.S	3	780
Class room cleaning participations of student-100 (11.00 to 1.00pm)	N.S.S	3	150
N.S.S day(Not me but you) participations of student-50(2.30p.m to 4.30 p.m)	N.S.S	3	150
Liberec awareness programme whole college student	N.S.S	3	whole college student
N.S.S unit with hold meeting of N.S.S volunteers Campuses participations of student-150 9-11A.m	N.S.S	3	150
Special Camp	N.S.S	3	150
Tot On Social Entrepreneurship	N.S.S	3	
Employment awareness programme	NSS		ALL STUDENTS
Function Of N.S.S Day & Womens Day Celebration –	N.S.S	3	ALL STUDENTS
College function 1.Fine Arts 2.Muthutamilvizha, 3. N.S.S, 4. Sports Day, 5.Women’s Day 6. College Day, 7.ConvocationDay	N.S.S	3	ALL STUDENTS
WORLD T.B.DAY	N.S.S	3	150
Traffic Awareness & Traffic Rules	Y.R.C	1	350

AIDS Awareness Programme	R.R.C	1	350
RRC Talent show Competition in Alagappa University	R.R.C	1	05
Our College Campus Clean	R.R.C	1	50
“Road Safety Awareness” Chief Guest: C.Bakiratha Nadiyappan	R.R.C	1	150
“AIDS AWARENESS” Chief Guest: P.RAJKUMER govt hospital- sivagangai	R.R.C	1	Whole II year students
Our College Campus Clean	Y.R.C	1	25
The Speech Competition conducted by Seethalakshmi Aachi Women College, Pallathur Topic : How to protect Natural resources in Future	Y.R.C	1	04

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swach Bharat, Aids Awareness, Gender Issue, etc. during the year 2016-2017

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers coordinated such activities	Number of students participated in such activities
Extension Activity	Class Incharge	Women’s Safety	4	53 (B.A. Tamil)
Extension Activity	Class Incharge	Awareness of communication	3	54 (B.A. English)
Extension Activity	Class Incharge	Literacy awareness	3	53(B.Sc. Maths)
Extension Activity	Class Incharge	Solar system	3	40(B.Sc. Physics)
Extension Activity	Class Incharge	Plastic awareness	3	35(B.Sc. Chemistry)
Extension Activity	Class Incharge	Women Education	5	B.Sc. Computer science (I Shift) – 37 B.Sc. Computer science (II Shift) – 32
Extension Activity	Class Incharge	Food preservation	3	B.Sc. Home Science (I Shift) – 38

				B.Sc. Home Science (II Shift) – 35
Extension Activity	Class Incharge	Women Entrepreneurship	3	B.Com (I Shift) – 55 B.Com (I Shift) – 36
Extension Activity	Class Incharge	Dengue awareness	3	BBA (I Shift) – 47 BBA (II Shift) – 41
Extension Activity	Class Incharge	Women Empowerment	3	B.A Economics – 40
Extension Activity	Class Incharge	Women rights	2	B.Sc. Botany-38

3.5 Collaborations

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year 2016-2017

Nature of Activity	Participant	Source of financial support	Duration

NIL

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year 2016-2017

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	Participant
Training	Internship	Shenbagam Hospital Madurai	1 month	III-B.sc.(H.Sc)I Shift-20
		Vadamalayan hospital Madurai	1 month	III-B.sc.(H.Sc)I Shift-13
		Aashirvadam hospital Madurai	1 month	III-B.sc.(H.Sc)II Shift-18
		Meenakshi Mission hospital Madurai	1 month	III-B.sc.(H.Sc)II Shift-10
		Apollo hospital Madurai	1 month	II-M.Sc.(H.Sc)I Shift-16

3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs

NIL

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year 2016-2017

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development

Periodical Maintenance	3,085
Machinery and Equipment Maintenance	79,300
Stores and Equipment 01.Stores	1,75,000
Cost of Books/Notes/Slates etc	1,99,751
Service postage & Postal Expenditure	

4.1.2 Details of augmentation in infrastructure facilities during the year 2016-2017

Facilities	Existing	Newly added
Campus area	35855 sqm	
Class rooms	27	4
Laboratories	7	
Seminar Halls/ Auditorium	1	
Classrooms with LCD facilities	5	
Classrooms with Wi-Fi/ LAN	4	
Seminar halls with ICT facilities		
Video Centre		
No. of important equipment's purchased (\geq 1-0 lakh) during the current year.		
Value of the equipment purchased during the year (Rs. in Lakhs)		
Others		
Gymnasium	1	
Number of OHPs	1	
Number of Television	1	
MFD-Multi functioning Device	40	
Xerox Machine	12	
Mobile Speech Amplifier	1	

4.2 Library as a Learning Resource

4.2.1 Library is automated {Integrated Library Management System -ILMS}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation

4.2.1 Library Services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	12423	3164055	609	180773	13042	3344828
Reference Books	1097		75	10988	1172	10988
e-Books				NIL		
Journals				NIL		
e-Journals				NIL		
Digital Database				-		
CD & Video				-		
Library automation				-		
Weeding (Hard & Soft)				-		
Others (specify)				-		

4.3 IT Infrastructure

4.3.1 Technology Upgradation (overall)2016-20017

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available bandwidth (MGBPS)	Others
Existing	133	UG Lab-72 PG Lab-27 Language Lab-12 CLP Lab-12 Departments-10	10- Dept Tamil English Maths physics Chemistry B.COM BBA Home.SCI Comp.sci Economic Office-2 principal room-1	-	-	3	10	2 Mbps	
Added		-	-	-	-	-	-		
Total		5	13	-	-	3	10		-

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)

2 Mbps

4.3.3 Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
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4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e – content
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4.4 Maintenance of Campus Infrastructure 2016-2017

4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
		4 Class rooms MLA fund (Rs-4 Lakh/-)	Civil work Maintenances Rs-16.00 Lakh/- Electronics Maintenances Rs-3,50,000

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities – laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

For upgrading laboratory facilities funds are allotted by the Government on various heads (Non – Plan):

Stores & Equipment, Machinery & Equipment (Purchase & Maintenance), Library Books & Periodical Maintenance. For maintaining civil work and electrical work in the campus, funds are allotted separately. Refer 4.1. For enriching sports amenities every year students are contributing and funds allotted for civil work is utilized for ground maintenance. Separate proposals are sent to the Government for purchasing computers as and when need arises, approved and purchased via central purchase. For building classrooms also separate funds are allotted by the Government. Building proposal Rs. 27400000/-

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 Student Support 2016-2017

5.1.1 Scholarships and Financial Support

	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	BC MBC/DNC SC/ SCA /ST	803 427 527	BC Rs-1,038069 MBC-DNC Rs-597587 SC/SCA/ST Rs- 24,51,540

Total Amount= Rs. 4,087,196

Financial support from other sources

a) National NIL

b) International NIL

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Yoga	03.10.16	All second year student	NSS
Slow Learner	29.08.2016-09.09.2016	546(amount-62,500)	Tamilnadu State Council for Higher Education
Yoga	II Year Student (IV semester)	All second year student (IV semester)	Skill Base Subject

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
2016-2017	Skill base subject (Competitiv	All second year students	All third year students	0	0

	e exam)				
5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year 2016-2017					
Total grievances received		No. of grievances redressed		Average number of days for grievance redressal	
5		5		1 Month	
5.2 Student Progression					
5.2.1 Details of campus placement during the year					
On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
			Program of Study	Number of Students/ Scholars Placed	Average Monthly Salary(Rs)
-	-	-	UG	00	Group IV-0 & Police -08
			PG	00	Group IV-0
5.2.2 Student progression to higher education in percentage during the year 2016-2017					
Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2016-2017	M.Sc -16 B.Ed -6	B.Sc	Physics	RDM College (Sivagangai) Tamil Nadu Educational university.	M.Sc (Physics) B.Ed
2016-2017	M.Sc -20	B.Sc	Home Science	GACW College (Sivagangai)	M.Sc (Home Science)
2016-2017	M.A-21 B.Ed -7	B.Sc	Tamil	GACW College (Sivagangai), RDM College (Sivagangai), Tamil Nadu Educational university.	M.A.(Tamil) B.Ed.

2016-2017	M.A-15	B.A	English	RDM College (Sivagangai)	M.A (English)
2016-2017	M.Sc-21 B.Ed-4 M.Phil-5	B.Sc M.Sc	Chemistry	RDM College (Sivagangai) GACW College (Sivagangai) Alagappa Arts College (Karaikudi), Tamil Nadu Educational university.	M.Sc. (Chemistry)
2016-2017	M.Com-20 M.Phil-3	B.Com M.Com	Commerce	GACW College (Sivagangai), RDM College (Sivagangai).	M.Com , M.Phil.
2016-2017	M.Sc -20 M.Phil-4	B.Sc M.Sc	Computer Science	GACW College,(Sivagangai), Alagappa University, MSN College (Poovanthi)	M.Sc , M.Phil, M.B.A
2016-2017	M.Sc -12 M.Phil-1 B.Ed-12	B.Sc M.Sc	Maths	GACW College, (Sivagangai), RDM College (Sivagangai).	M.Sc, B.Ed
2016-2017	M.A-22	B.A	Economics	RDM College (Sivagangai). GACW College, (Sivagangai). Alagappa university karaikudi	M.A MA MA
2016-2017	MBA-06	BBA	Business Administration	SNS Engineering College (Coimbatore),	MBA,

	M.Com-1 MA ECONOMICES-2			Alagappa University, Michel Engineering College (kalaiyar kovil), RDM college SIVANGAI GACW College (sivagangai).	M.Com, M.A (Economics) MA HISTORY MA ECONOMICS
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5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/ qualifying	Registration number/roll number for the exam
NET	NIL	
SET	-	
SLET	-	
GATE	-	
GMAT	-	
CAT	-	
GRE	-	
TOFEL	-	
Civil Services	-	
State Government Services	Group IV-(00) & Police – (00)	
Any Other		

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year 2016-17

Sports Events(2016-2017)

Activity	Level	Participants
1.Kabaddi	College Level	12
2.Hand ball	College Level	12
3.Valley Ball	College Level	12
4.Kho-Kho	College Level	12
5.Long Jump	College Level	03
6.Discuss Throw	College Level	03
7.Shot put	College Level	03
8.High Jump	College Level	03
9.Chess	College Level	03
10.100 mts Running	College Level	03
11.1300 mts Running	College Level	12
12.1500 mts	College Level	12
13.400 mts	College Level	03
14. 400*100 mts	College Level	03

SPORTS(Over all shelled)

COMMERCE

Fine Arts Events(2016-2017)		
1.Flower Carpet	College Level	09
2.Arts From Waste	College Level	10
3. Solo Western Dance	College Level	13
4.English Drama	College Level	06
5.Group Folk Dance	College Level	10
6.Group Song	College Level	08
7.Solo Song	College Level	10
8.Tamil Drama	College Level	06
9.Solo Classical Dance	College Level	10
10.Solo Folk Dance	College Level	10
11.Just a Minute	College Level	09
12.Group Western Dance	College Level	11
13.Group Classical Dance	College level	07
14Mime	College level	11
15.Tune coad	College level	07
16.adapto tune	College level	05
17.just a mint college	College lecel	09
18.group song	College levL	09
19.Traditional fashion parade	College level	08
FINE ARTS (over all shelled)	PHYSICS	

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)2016-2017

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
2016-2017	winner cup	College level	Hand ball	B.B.A		C.Muniswari M.Santhiya C.Sathya S.Jenitha AjithaL. Arunpriya.D Malathi.N Abirami.T Rashna.M M.Nithiya lakshmi A.Sengeetha A..Vijayalaksh mi

						D..Priyadarisni G.Priyanaka
2016-2017	winner	College level	Table Tennis	B.com		Rasathi.a Yamuna devi.U Santhiya.A M.Dhiva
2016-2017	University Selected	University Level	Kabbadi	B.com		K.vijayalatha J.Jeyasri G.Abrimami M.Nanthni T.manjuladevi D.Dhanapriya R.Shanthi A.Balamani M.Yamunadevi K..Keerthana RGowsalya
2016-2017	University Selected	University Level	Kho Kho	Computer science		R.Nandhni S..Maheshwari V.Emaransiya KGayathri R..Shalini P.Paramaswari M.Anitha J.Dhivya Bharathi R.Sangeetha R.Arthi M.Swathi K.Gayathri

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

GACW's Student Council (SSC) representatives actively participate in various activities. They help in coordinating all the events related to academics and other curricular & Extra-curricular activities, as per the directives of teaching faculty. Council has the members of faculty and students. They do lot of academic administrative work by taking the help of other students. They also motivate other students to take part in the activities conducted by the Institute. They work as a medium between faculty and students.

SSC and its Members:2016-2017

S. No	Designation	Member
1.	Union President	Principal
2.	Chairman of the Council	S.RAHNATH NISHA III PHYSICS
3.	Head of the Council	A.SARA BANU IIB.COM
4.	Secretary of the Council	M.LAKSHMI IIBBA
5.	Treasurer	N. SOMA SURYA II B.COM
6.	Fine Arts Secretary	S. SASIKALA III PHYSICS
7.	Sports Secretary	K. DIVYA III CHEMISTRY
8.	UG- Representative	G. ARCHANA III B.COM
9.	PG-Representative	M. AROCKIYA JENIFER II M.COM
10.	Audio-Video Representative	K.INDULAKA 111 PHYSICS

1. Coordination in day to day academic activities at their level
 2. Coordination in communicating the information between students and Teaching faculty
 3. Coordination in conducting special events like Spectrum etc.
 4. Coordination in organizing Cultural events
 5. Coordination in organizing Sports & Games for the students
 6. Coordination in arranging Industrial Visits for the students
 7. Coordination in inviting the external guest speakers and organizing the Seminars & Workshops.
- GACW's provides necessary support to the council members in organizing & coordinating the events. It encourages the students to develop their leadership skills through these activities. Student members in this council can become real heroes and competent managers in future by learning all these skills.

5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words): **No**

5.3.2 No. of ~~registered~~ enrolled Alumni: **454**

5.3.3 Alumni contribution during the year (in Rupees) : **1,39,470(2016-2017)**

5.3.4 Meetings/activities organized by Alumni Association :

PRINCIPAL and M.,UMADEVI Asst Prof in MATHS (OSA INCHARGE) Govt. arts college for women-sivagangai

CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)
6.1.2 Does the institution have a Management Information System (MIS)? Yes/No/Partial:
NO
6.2 Strategy Development and Deployment
6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):
<ul style="list-style-type: none"> ❖ Curriculum Development: <ul style="list-style-type: none"> *Periodical revision of Syllabus by the board of Studies.
<ul style="list-style-type: none"> ❖ Teaching and Learning <ul style="list-style-type: none"> * Field training, internships and academic oriented extensive activity were carried out to have practical knowledge, social responsibility and accountability. *Computer aided teaching methods, Assignment, Seminars, Projects, Internships, Educational Tours, Quiz Programmes, Industry Visits and Use of language Laboratories were opted <p>The institute has a mechanism for internal and external audit. We have our own internal audit mechanism where internal audit is an ongoing continuous process in addition to the external auditors to verify and certify the entire Income and Expenditure and the Capital Expenditure of the Institute each year. Qualified Internal Auditors from external resources have been permanently appointed and a team of staff under them do a thorough check and verification of all vouchers of the transactions that are carried out in each financial year. Likewise an external audit is also carried out on an elaborate way on quarterly basis. The institutional accounts are audited regularly by both Internal and statutory audits. So far there have been no major findings / objections. Minor errors of omissions and commissions when pointed out by the audit team are immediately corrected / rectified and precautionary steps are taken to avoid recurrence of such errors in future. The institute regularly follows Internal & external financial audit system</p> <ul style="list-style-type: none"> *Active learner participation, peer review, learner’s feedback, regular monitoring of student progression and communicating the outcome for improving development strategies and practiced for the holistic development of the students.
<p>Examination and Evaluation</p> <ul style="list-style-type: none"> * Evaluation through two internal tests and one model examination before the end semester examinations.
<ul style="list-style-type: none"> ❖ Research and Development <ul style="list-style-type: none"> *A Research Forum is launched by the department of Tamil and Commerce to develop the research acumen of the budding scholars.
<ul style="list-style-type: none"> ❖ Library, ICT and Physical Infrastructure / Instrumentation <ul style="list-style-type: none"> * Total area of the Library is 500.sqft and the total seating capacity is 150 students at a time. * reading room. * Computers, Xerox machines, public address system, water purifiers, LCD and smart board facilities are provided to all departments of the college. That has enabled quality of teaching

and communication.
<ul style="list-style-type: none"> ❖ Human Resource Management <ul style="list-style-type: none"> * Steps are taken to fill all existing teaching and non-teaching vacancies. * In case of delay in the appointment by the government, the College administration hires the services of guest lecturers and technically qualified person.
<ul style="list-style-type: none"> ❖ Industry Interaction / Collaboration <ul style="list-style-type: none"> * The collaboration of certain department with the local organisations helped the students to train their professional skills and employability.
<ul style="list-style-type: none"> ❖ Admission of Students <ul style="list-style-type: none"> * The received application forms are computerised, rank list is prepared based on merit out of 800 marks in XII standard except languages and admission is based on merit and quota as per Government norms. The admission process is carried out transparently through open counselling system, which ensures equal opportunity to all the applicants. * For PG Courses applications are received from the UG completed students, rank list is prepared based on UG percentage and admission is carried out based on merit and quota. * For M.phil. Courses entrance exam is conducted and admissions are given on the basis of entrance mark and PG mark.
6.2.2 : Implementation of e-governance in areas of operations:
<ul style="list-style-type: none"> ❖ Planning and Development <ul style="list-style-type: none"> * The Computer Literacy Programme (CLP) run by the Government of Tamil Nadu inside the college campus, conduct regular classes. The CLP centre has nearly 20 Computers with the separate internet connections. Every year the Government of Tamil Nadu conducts examination and certificates are issued regularly. * Many departments are conducting Elective and Skilled Base Papers for the arts students to train them in computer and networking skills *Most of the students are given laptop under the scheme of free laptop to school students by the Government of Tamil Nadu.
<ul style="list-style-type: none"> ❖ Administration <p>Students and faculty achievements, academic activities, extra-curricular activities etc., are updated in the website yearly.</p>
<ul style="list-style-type: none"> ❖ Finance and Accounts <p>Staff pay bill is prepared online, payments to various bills are paid via online, scholarship details are uploaded online.</p>
<ul style="list-style-type: none"> ❖ Student Admission and Support: <p>The received application forms are computerised on the basis of merit by the faculty members. The admission process is carried transparently through open counselling system, which ensures equal opportunity to all the applicants.</p>
<ul style="list-style-type: none"> ❖ Examination <p>Final semester examination results are evaluated and published in the internet. Students are able to view their results. Syllabus also given in the Alagappa University web site.</p>
6.3 Faculty Empowerment Strategies
6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
		NIL	NIL	

6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non-teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
NIL					

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year **2016-2017**

Title of the professional development programme	Number of teachers who attended	Date and Duration (from – to)
Refresher Course	DrK.SHEELA	02.11.2016 to 22.11.2016
Orientation Programme	Dr.S.P.Vanjalavalli	26.05.2016 to 22.06.2016
Orientation Programme	Dr.A.P.Ramabai	26.05.2016 to 22.06.2016
Orientation Programme	Dr.K.Vennila	26.05.2016 to 22.06.2016
Orientation Programme	MS.M.umadevi	26.05.2016 to 22.06.2016
Orientation Programme	Dr.RajaRajeswari	02.11.2016 to 22.11.2016

6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):

Teaching		Non-teaching	
Permanent	Fulltime	Permanent	Fulltime/temporary

6.3.5 Welfare schemes for

Teaching	NIL
Non-teaching	NIL
Students	BC,MBC/DNC,SC/ST/ UZHAVAR

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each)

The institute has a mechanism for internal and external audit. We have our own internal audit mechanism where internal audit is an ongoing continuous process in addition to the external auditors to verify and certify the entire Income and Expenditure and the Capital Expenditure of the Institute each year. External resources have been permanently appointed and a team of staff under them do a thorough check and verification of all vouchers of the transactions that are carried out in each financial year. Likewise an external audit is also carried out on an elaborate way on quarterly basis. The institutional accounts are audited regularly by both Internal and statutory audits. So far there have been no major findings / objections. Minor errors of omissions and commissions when pointed out by the audit team are immediately corrected / rectified and precautionary steps are taken to avoid recurrence of such errors in future. The institute regularly follows Internal & external financial audit system

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during

the year(not covered in Criterion III)				
Name of the non-government funding agencies/ individuals		Funds/ Grants received in Rs.		Purpose
NIL				
6.4.2 Total corpus fund generated				
6.5 Internal Quality Assurance System				
6.5.1 Whether Academic and Administrative Audit (AAA) has been done?				
Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Other College Staff	Yes	Other Department Staff
Administrative	Yes	Directorate of Collegiate Education	Yes	Office
6.5.2 Activities and support from the Parent – Teacher Association (at least three)				
<ul style="list-style-type: none"> * Parent- Teacher Meeting is conducted once in a year * Parents are invited to give their feedback on various aspects of the development of students both in academic and infrastructure facilities. *Separate parents meeting is conducted to Week students. * PTA fund is used for appointing facilities and minerals in case of shortages 				
6.5.3 Development programmes for support staff (at least three)				
6.5.4 Post Accreditation initiative(s) (mention at least three)				
6.5.5				
a. Submission of Data for AISHE portal : (Yes /No) No				
b. Participation in NIRF : (Yes /No) No				
c. ISO Certification : (Yes /No) No				
d. NBA or any other quality audit : (Yes /No) No				
6.5.6 Number of Quality Initiatives undertaken during the year				
Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from-----to-- ----)	Number of participants
NIL				

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year) 2016-2017

Title of the programme	Period (from-to)	Participants	
		Female	Male
Anti ragging and sexual awareness program	29.07.16	All students	-
Women Empowerment	18.08.16	All Students	-

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Percentage of power requirement of the College met by the renewable energy sources						
Solarpanel						
7.1.3 Differently abled (Divyangjan) friendliness						
Items Facilities			Yes/No		No. of Beneficiaries	
Physical facilities			yes			
Provision for lift			-			
Ramp/ Rails			yes-			
Braille Software/facilities			-			
Rest Rooms			Not applicable			
Scribes for examination			-			
Special skill development for differently abled students			-			
Any other similar facility			-			
7.1.4 Inclusion and Situatedness						
Enlist most important initiatives taken to address locational advantages and disadvantages during the year 2016-2017						
Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
2016-2017		Regular N.S.S Campus is Conducted to Blood Donation Camp	27.01.17	N.S.S	Govt, Arts college for women, sivaganga	40
2016-2017		Anti ragging and sexual awareness program	29.07.16	N.S.S	Govt, Arts college for women, sivaganga	100
2016-2017		Plastic awareness program	03.01.17	N.S.S	Govt, Arts college for women, sivaganga	All Students
2016-2017		Yoga	03.10.16	N.S.S	Govt. Arts college for Women, Sivagangai Auditorium	All Students
2016-2017		Extension Activities	23.09.2016	Allagappa university syllabus SBS-III semester (4BEA3)PartV	Various places selected (common Date chief	All second year students

					superintend announced)	
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7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words each)
1.Dress code		Every student should come to the college in clean and descent.Chud saree and half saree
2. Identity Card		Every Student should wear identity card before entering the campus
3.Attendance		All students are advised to maintain attendance more than 75 percentages.
4. Leave letter		Allowed to take leave only after students are submitting leave letter to the Class Incharge. In case of emergency they have to submit after coming to college with parent’s sign.
5.Mobile phone not allowed	Thought year	Bringing Cell phone inside the campus is strictly prohibited
6.General Rules	Thought year	The principal of the college has complete power over the maintain of the discipline of the student of the college.
	Thought year	The principal may frame from time to time disciplinary rules for both student and staff in lies of regulating the conduct with in the college. Students and staffs are instructed to follow the timeline strictly. Students are advised to switch off fans and tube lights when not in use and turn off water pipe also
	Thought year	

7.1.6 Activities conducted for promotion of universal Values and Ethics 2016-2017

Activity	Duration (from-----to-----)	Number of participants
Anti ragging and sexual awareness program	29.07.16	423 students
Women Empowerment & Anti ragging program and Declaration of anti ragging	18.08.16	All students
N.S.S unit with hold meeting of N.S.S volunteers Flag rally participations of student	01.09.16	150 Students
Yoga –excises	02.09.16 TO 05.09.16	All students
Disaster Management	21.09.16	All Students
Digital India one day conference Gandhi 100 years of celebration	30.09.16&04.10.16	540students
Disaster Management Rally& Aids awareness programme	01.12.16.	150 - Students
Digital economy –free of corruptions black money completely transparent	12.12.16	150 – students
Voter’s Day Celebration-Proud to be a Voter & Plastic awareness program	03.01.17&25.01.17	150 –Students All students
Human chain rally- seemakaruvalai abolish awareness program	09.02.17	150 - Students
Special yoga training program (kayar kalpam)	24.02.17	150 - Students
FUNCTION OF N.S.S.DAY & WOMEN’S DAY CELEBRATION	02.03.17	All Students
Special camp participations student	13.02.2017 to 19.02.2017	150 - Students

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

Plastic Free Campus
Solar Power Panels
LED Lights
Recycling of biodegradable waste
Rain Water Harvesting

7.2 Best Practices

Describe at least two institutional best practices
Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

College focus on ‘Total Quality Education’ which aims at employability and social responsibility.

*Encourage the students to actively participate in sports.

*Close monitoring of the usage of plastics in the college and the college is declared as ‘plastic free zone’.

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust
Provide the weblink of the institution in not more than 500 words

A high quality of academic excellence can provide value-added experience for the students. The positive outcomes are achieved by designing the curriculum to meet the national requirements and through teaching-learning methods blended with ethical values. It outlines the commitment to academic performance expected of all students. The structured induction of the student into the curriculum enables to visualize the career opportunities and the approach towards achieving them.

Through proper planning and strategies, the institution focuses at delivering to its best ability the vision of the college. The nation in general and the state in particular, is marred with the problem unemployment among educated youth. Therefore, the need for “Skill-based system of education” is becoming more vocal in present times.

The girls of our College excel in Inter-College and Inter-University sports. They participate in Inter-College and Inter-University Tournaments like Kabaddi, Kho Kho and Football, The NSS wing of our College does a marvellous job by producing cadets with performances at the College level.

The college aims at creating a hatching ground for the students to develop their hobbies and achieve success in life. The centres are steps towards facilitating the students with the required knowledge, experience and exposure to pursue their dreams with gainful employment. With the skills gained, the student becomes more determined and confident in facing the future.

8. Future Plans of action for next academic year (500 words)

FUTURE PLANS OF THE INSTITUTION FOR THE YEAR 2015-2019

Clean & Green Campus

- Cloud Based Student Database Package
- Digital Notice Board for interactive / real-time publication of emergency notices / information to the students
- Public Address System for regular use in the college
- Introduction of standardized mechanism for reporting to IQAC.
- Workshop for students on skill development Programme
- Awareness programme on Entrepreneurship for Students.
- More ICT enabled class-rooms.
- Creation of new teaching posts in the Dept of Physics, Home science, Computer science
- Biometric Attendance System for Faculty & Staff.
- Online feedback system for students & other stakeholders.
- . → RFID enabled attendance system & Identity Card for students
- Improve the learning experience and the success of learners
- Preparing for NAAC 3rd Cycle.

Name R.INDRA

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

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Abbreviations:

CAS	-	Career Advancement Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution

For Communication with NAAC

The Director

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