The Annual Quality Assurance Report (AQAR) of the IQAC
(For Affiliated/Constituent Colleges)

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year. (For example, July 1, 2017 to June 30, 2018)*

Part – A

Data of the Institution

(data may be captured from IIQA)

1. Name of the Institution   Government Arts College for Women, Sivagangai.

- Name of the Head of the institution   : Dr. M. Bhanumathi

- Designation   : Principal

- Does the institution function from own campus : Yes

- Phone no./Alternate phone no.   : 04575-245925, 04575-243881

- Mobile no.   : 9443864653

- Registered e-mail   : gacwsvg@yahoo.com

- Alternate e-mail   : senthilgeco@gmail.com

- Address   : Near collectorate, Kanjirangal

- City/Town   : Sivagangai

- State/UT   : TamilNadu

- Pin Code   : 630562

2. Institutional status:
- Affiliated / Constituent   : Affiliated
- Type of Institution: Co-education/Men/Women : Women
- Location : Rural/Semi-urban/Urban   :   Rural

- Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing
  (please specify)   : UGC 2f and 12 (B)

- Name of the Affiliating University   : Alagappa University

- Name of the IQAC Co-ordinator   :   R.Indra
- Phone no.   :   04575-245925

- Alternate phone no.   :   04575-243881

- Mobile   :   9442722566

- IQAC e-mail address   :gacwsvgaiqac@gmail.com

- Alternate Email address   : senthilgeco@gmail.com

3. Website address   : www.gacwsvga.edu.in
   Web-link of the AQAR: (Previous Academic Year):
   Web-link: https://gacwsvga.edu.in/wp-content/uploads/2021/07/AQAR-2016-2017.pdf

 4. Whether Academic Calendar prepared during the year? Yes

Yes/No....., if yes, whether it is uploaded in the Institutional website: www.gacwsvga.edu.in

Web-link: https://gacwsvga.edu.in/wp-content/uploads/2021/07/Calendar-2017-2018.pdf

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1st	C	1.79	2016	from: 19/01/2016 to: 18/01/2021

6. Date of Establishment of IQAC: DD/MM/YYYY: 22.07.2014

7**.** Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
Mentoring System	Academic Year 2017-2018	**All the students**

Note: Some Quality Assurance initiatives of the institution are:
   (Indicative list)

- *Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for*

- *Academic Administrative Audit (AAA) conducted and its follow up action*
- *Participation in NIRF*
- *ISO Certification*
- *NBA etc.*
- *Any other Quality Audit*

8. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
		NIL		

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: Yes

   *upload latest notification of formation of IQAC

   1. Chairperson: The Principal
   2. Administrative officers: C.Selvam (Superintendent)
   3.Three to eight teachers :
       * Dr.Rajalakshmi
       * Dr.K.Sheela.
       * Dr.G.Senthilkumar
       * Dr.T.Rajmohan
       * Dr.V.Jeyanthi
       * Dr.M.Vasu
       * Dr. M.Shanthi
       * Dr.S.Sivagamisundari

   4. Alumni :S.Amudha M.Sc., M.Phil.,
             Child Development Project Officer,
             S.Pudhur, Singampunari Block
             Sivagangai

   5. Stakeholders: A.Pandi,B.A.,B.L., Lawyer,
               Thamarakki(post),
               Sivagangai-630562
               Cell-8940595999

6. Coordinator of IQAC : Mrs.R.Indra

10. No. of IQAC meetings held during the year:

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website……. Yes/No: **No**

   (Please upload, minutes of meetings and action taken report)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

         If yes, mention the amount: Year:

12. Significant contributions made by IQAC during the current year (maximum five bullets).

   *Feedback from the students and alumni are collected and consolidated.

   *Extension activities were conducted for II Year UG Student of all departments in their subjects.

   *Trained students for UPSC Civil service examination by Tamil Nadu Government Free Coaching centre.

   * New courses B.A. History, B.Sc. Zoology, M.A. Economics, M. Phil. Tamil and Ph.D. Tamil were started.

   *Maintaining college website

   *International yoga day was celebrated in our college on 28.08.2017. All students participated.

   *Ward system

   *OSA Meeting

   *Napkin lending machine is installed

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
New Course Proposal has been submitted for B.A History, B.Sc. Zoology, M.A Economics, M. Phil Tamil and Ph. D. Tamil	New Course has been approved by Tamil Nadu Government
Youth awareness program and employment placement	Date : 05.05.2017 Place : Ammatheadel, Madurai Chief Guest : Honourable chief minister : **EDAPADI K. PALANISAMY & R.B.UDHAYAKUMAR, MINISTER OF REVENUE** Beneficiaries : 23 students
Programmes and training is planned to make the student more responsible citizen.	Special lecture on Consumer Protection Act , Right to information Act, Duties and responsibilities of Consumers, Human Rights Day were organised

To conduct skill development, personality development, interpersonal skills and career guidance programmes for students	Many departments and the career Guidance Cell and Entrepreneurship Development Cell conducted various programmes to give exposure to students regarding higher studies and career opportunities.
Remedial Classes for Slow Learners.	Remedial Classes were arranged to help the slow learners and rural folks to improve their academic performance helped them hone linguistic skills and arithmetic aptitude.
Health Awareness to Students.	06.04.2017 - AIDS Awareness by chief Guest Dr.G.SenthilKumar in college campus.
To purchase additional books to the library	637 books worth Rs.2,00,000 were purchased.
To coach students for UPSC/TNPSC Examination	IAS/IPS/Civil Service free coaching classes were conducted through state fund.
To improve Entrepreneurship skills.	Students are offered with "Entrepreneurship Development Skills" course.
Go Green Campus	Campus declared plastic free to adorn green tag by planting saplings to create an aesthetically alluring ambience

14. Whether the AQAR was placed before statutory body?   Yes /No: No

   Name of the statutory body: Date of meeting(s):

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?
   Yes**/No:** No   Date:

 16. Whether institutional data submitted to AISHE: Yes/No: No

      Year: Date of Submission:

17. Does the Institution have Management Information System?
      No
   If yes, give a brief description and a list of modules currently operational.
   (Maximum 500 words)

Part-B

CRITERION I – CURRICULAR ASPECTS				
1.1 Curriculum Planning and Implementation				
1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words				
Institution is affiliated to Alagappa University. Syllabus is framed by eminent Board of Studies members.				
1.1.2 Certificate/ Diploma Courses introduced during the Academic year				
Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development
NIL				
1.2 Academic Flexibility				
1.2.1 New programmes/courses introduced during the Academic year				

Programme with Code	Date of Introduction	Course with Code	Date of Introduction
		304 - (M.A. Tamil) **352 - (M.A. Economics)** **605 - (M.Phil. Tamil)** **111 - (B.A. History)** **126 – (B.Sc. Zoology)** **Ph.D. Tamil**	**18.08.2017**

1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.

Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
CBCS and Elective Course System are implemented in all the courses. Tamil	**B.A. Tamil**	**M.A. Tamil**			
English	**B.A.** English	-			
Physics	**B.Sc.** Physics	**M.Sc.** Physics	2008-2009		
Chemistry	**B.Sc**. Chemistry	**M.Sc.** Chemistry			
Botany	**B.Sc.** Botany	-			
Zoology	**B.Sc.** Zoology	-			
Computer Science	**B.sc** Computer Science	**M.Sc.** Computer Science			

Home Science	**B.sc** Home Science	**M.Sc.** Home Science			
Maths	**B.sc** Maths	**M.Sc.** Maths			
B.B.A	B.B.A	**-**			
Economic	B.A Economics	M.A Economics			
Commerce	B.Com	M.Com			
History	**B.sc** History				
Already adopted (mention the year)					

1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Courses
No of Students		

1.3 Curriculum Enrichment

The internal complaint committee is committed to creating and maintaining environment in which students, teachers and non-teaching can work together in an atmosphere free of gender violence.
 * The institute take additional efforts through National Social Service (NSS) for making students sensitive towards societal issues.
*Activities like Tree Plantation, Blood donation camp, Poster exhibition on effects of environment organized under the banner of NSS.
* Every department took initiative to inculcate human values and professional ethics into students by organizing various program like soft skill development, workshop on entrepreneurship development under the guidance of distinguished person in these field.
*Beside institute efforts, the subject like environmental science, Industrial economics and entrepreneurship development, Marketing management incorporated in the syllabus for getting basic knowledge of environmental Studies.

1.3.1 Value-added courses imparting transferable and life skills offered during the year

Value added courses	Date of introduction	Number of students enrolled
Communicative English		I Year
Environmental Studies		I Year
Competitive Examination Skill		II Year
Emergency and medical lab skills		II Year
Youth Red Cross	2008- 2009	II Year
Manavalakalai Yoga		II Year
Equipment Handling Skills for E vents		III Year
Marketing and Sales Management		III Year
Heritage and Tourism		III Year

1.3.2 Field Projects / Internships under taken during the year

Project/Programme Title	No. of students enrolled for Field Projects / Internships
Internships training	**B.SC. Home science -25 (I Shift)** **B.SC. Home science -22 (II Shift)** **M.SC. Home science – 14**

1.4 Feedback System

1.4.1 Whether structured feedback received from all the stakeholders.				
1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes	Yes	Yes/ No	Yes	Yes

1.4.2 How the feedback obtained is being analysed and utilized for overall development of the institution? (maximum 500 words)

    *Feedback aims at improvement of the curriculum, teaching and learning methods, Infrastructural facilities, support system, scope for higher studies and placement of the institution, The grievances and suggestions from the students are given consideration. The IQAC organises the system of getting feedback from the students by framing a feedback format, monitoring the process of getting feedback with the help of the members of the IQAC. The department faculty is not directly connected with the process of getting feedback. The experts, resource persons, nominees of various committees, participants of various seminars are asked to submit their feedback and the suggestions are discussed and implemented if the recommendations are worth for the efficient functioning of the institution

CRITERION II -TEACHING-LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1. 1 Demand Ratio during the year

Name of the Programme	Number of seats available	Number of applications received	Students Enrolled
B.A Tamil	72		72
B.A English	60		60
B.Sc. Maths	60		60
B.Sc. Physics	42		42
B.Sc. Chemistry	41		37
B.Sc. Computers science(Shift I)	35		35
B.sc Computers science(Shift II)	35		35
B.sc Home Science(shift I)	38		38
B.sc Home Science(shift II)	38		37
B.Com (Shift I)	55		53
B.Com(Shift II)	50		46

B.B.A (Shift I)	55			55
B.B.A (Shift II)	55			52
B.A Economics	60			60
B.Sc. Botany	25			24
B.Sc. Zoology	32			30
B.A History	50			17
Total No of Application Received in UG =1237				
M.Com	25	34		24
M.Sc. Computer Science	25	27		24
M.Sc. Home Science	8	20		15
M.Phil. Commerce	3	4		3
M.Sc. Chemistry	20	22		20
M.Sc. Maths	25	47		25
M.A Economics	25	20		11
M.A Tamil	30	25		12
M.Phil. Tamil	2	2		2

2.2 Catering to Student Diversity

2.2.1. Student - Full time teacher ratio (current year data)

Year (2017-2018)	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
B.A Tamil	72	12	-	-	**12**
B.A. English	60	-	-	-	**11**
Physics	37	-	-	-	**5**
Chem	41	20	-	-	**7**

istry					
Botany	24	-	-	-	**3**
Zoology	30	-	-	-	**2**
Computer Science	70	24	-	-	**12**
Home Science	75	15	-	-	**10**
Maths	60	25	-	-	**11**
B.B.A	107	-	-	-	8
B.Com	99	24	-	-	**10**
Economics	60	11	-	-	**8**
History	17	-	-	-	**2**

2.3 Teaching - Learning Process

2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of teachers on roll	Number of teachers using ICT *(LMS, e-Resources)*	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
81	Number of teachers using ICT *(LMS, e-Resources)*	LCD Projector OHP Power point presentation using Computer	LCD projector is used by the staff members as per the need	-	-

2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)

*Regular meetings were conducted by mentor to mentees.

*A bio-data Register card is maintained for each student.

* The report card has both personal and academic data.

*Students are allowed to approach the mentor for both academic and personal problem.

*Personalized professional /career advice is given to the mentee.

* The strongest tool for personal formulation of the student community. Each student is assigned to a mentor, personal who chats with and guides the students-mentee personally in achieving academic and character excellence. The mentor also holds sessions with the mentee's parents.

*The regular communication between the mentor and the mentee, and the mentor and her mentee's parents, paves the way for creator knowledge of the potentials and accomplishments, as well as understanding of the temperament and behaviour of the student.
* In a climate of friendship, sincerity and trust, the mentoring system facilitates the formulation of goals, strategies and action plan for the child to grow in responsibility, maturity, Love for God and others, and be best person she can be.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
899	82	1:30

2.4 Teacher Profile and Quality

2.4.1 Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
78	21	57	**5(Annamalai university)**	**18**

2.4.2 Honours and recognitions received by teachers

(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
	NIL		

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end	Date of declaration of results of semester-end/ year- end

			examination	examination

Results were declared within two months from the date of semester end examination

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As the Institution is affiliated to Alagappa University, Continuous Internal Assessment (CIA) framed by the university is followed in the institution. Two internal tests, one seminar/quiz, one assignment and model exam were conducted for CIA. 25 marks for Theory papers and 40 marks for in major paper practical papers are allotted in the total of 100 marks. 15 marks for Theory papers and 10 marks for practical marks are allotted in the total of 75 marks and 50 marks respectively in case of allied papers.

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared for every year and distributed to all students. The schedule for I Internal, II Internal and Model Exam were mentioned in the calendar and the exams were conducted as per the schedule. The fees collected from students, rules to be followed by the students, election rules, scholarship details, various subjects and their codes, staff list, students sanctioned strength for each course, day order and the details of calculation of Continuous Internal Assessment (CIA) are mentioned in the calendar.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes
for all programs offered by the institution are stated and displayed in website of the institution
(to provide the web-link)

In the website, results of final year students are updated for all courses.

2.6.2 Pass percentage of students

Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
UG-101	Tamil	59	50	84.07%
UG-103	English	66	41	60%
UG-121	Maths	54	46	85.19%
PG-311		21	18	85.71%
UG-122	Physics	41	34	75%
UG-124	Chemistry	37	20	54%
PG-322		19	11	58%
UG-151	Commerce	49	43	88%
PG-351		46	34	74%
M.Phil-602		22	15	68%
		3	3	100%
UG-111	History	-	-	-
UG-126	Zoology	-	-	-
UG-128	Computer Science	40	29	72.5%
PG-314		38	28	73.68%
		22	22	100%
UG-132	Home Science	23	11	56%
PG-325		22	10	55%
		18	13	72.22%
UG-158	Economics	48	43	86%
UG-153	BBA	48	44	92%
		39	31	79%
UG-125	Botany	33	8	24%

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research

3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored Projects		**NIL**		
Projects sponsored by the University/ College				
Students Research Projects *(other than compulsory by the College)*				
International Projects				
Any other(Specify)		NIL		
Total				

3.2 Innovation Ecosystem

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights **(IPR)** and Industry-Academia Innovative practices during the year

Title of Workshop/Seminar	Name of the Dept.	Date(s)
	NIL	

3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
		NIL		

3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Centre	Name	Sponsored by

Name of the Start-up	Nature of Start-up	Date of commencement

3.3 Research Publications and Awards

3.3.1 Incentive to the teachers who receive recognition/awards

State	National	International
	NIL	

3.3.2 Ph.Ds awarded during the year *(applicable for PG College, Research Center)*

Name of the Department	No. of Ph. Ds Awarded
	NIL

3.3.3 Research Publications in the Journals notified on UGC website during the year

	Department	No. of Publication	Average Impact Factor, if any
National	English	-	

			21	2.36695
National	Economics		-	-
International			1	-

3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	No. of publication
Economics	4
Home science	7
Mathematics	4
History	4
English	5

3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index

Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
Shashi Deshpande's Redifining the Role of Women in Patrriachal Society in *A Matter of Time.* Militant Texture of Dalit Emotions in the *Poems of Touch* by Meena Kandasamy	**Mrs.D.M.Sathya Marjory** **Asst. Professor of English**	ROOTS International Journal of Multidisciplinary Researches .(UGC Approved Journal-J.No. 48991)Impact Factor 3.487.ISSN No. 2349-8684.Volume -4,Special issue 9,March 2018.(Pages 1-3) Shanlax International Journal of English,(Globally indexed	2017-2018			

		with Impact factor 4.110)ISSN No. 2320-2645.Vol.-6,Special issue August 2018 (pages-90-93)				
Deterioration of Humanistic Values: An analytical study on current issues	Dr.S.P.Vanju la Valli Asst. Professor of English.	Shanlax International Journal of English,(Glob ally indexed with Impact factor 4.110)ISSN No. 2320-2645.Vol.-6,Special issue August 2018. (Pages 106-109)				
Feminist Analysis of Shashi Deshpande in *The Dark Holds No Terrors*.		Roots(A peer reviewed, International Journal of Multidisciplin ary Researches). Vol-4. Spl issue -4(Oct 2017)Impact factor-3.487 ISSN:2349-8684.(Page no.: 78-80)	2017-2018			
Racism in Toni Morrison's Sula.	S.MANGAI(**Guest Lecturer of English**)	Bodhi .(An Online peer reviewed, UGC Approved :44274, International				

		Journal of Research).Vol-1, Spl issue-13 (July 2017).Impact factor-1.014. ISSN: 2456-5571.(Page no.:54-53).				
A study of Superstitious Elements in Nissim Ezekeil's, *Night of The Scorpion* .		Bodhi .(An Online peer reviewed, UGC Approved :44274, International Journal of Research).Vol-2, Spl issue-6 (Nov.2017).Impact factor-1.014 ISSN: 2456-5571.(Page no.:85-86).				
Female Alienation in Anita Desai's novel, *Cry The Peacock*		Bodhi .(An Online peer reviewed, UGC Approved :44274, International Journal of Research).Vol-2, Spl issue-1 (March 2018).Impact factor-2.135. E-ISSN: 2456-5571.(Page				
Culture Identity in Amitav Ghosh's *The Shadow lines*						

		no.:86-87).				
		Current Scenario in Teaching and Learning of English Language and Literature,(Aug 2017) ISBN:978-93-87102-23-1.(Page no.: 103-105).				
Children's Literature reading for pleasure.		Current Scenario in Teaching and Learning of English Language and Literature.(Aug. 2017) ISBN:978-93-87102-23-1.(Page no.: 176-178).				
Animal Poetry-A Study in Views Ted Hughes uses of Animal Imagery		Bodhi.(An Online peer reviewed, UGC Approved :44274, International Journal of Research).Vol -2, Spl issue-3 (Nov.2017). Impact factor-1.014 ISSN: 2456-5571.(Page no.:58-59).	2017-2018			
The Animals World Portrayed by Ted Hughes.						

Literature as Articulation on Culture-Rhyme, Rhythm and Ritual in Soyinka's plays.	P. RAJESWARI **(Guest Lecturer of English)**	Bodhi.(An Online peer reviewed, UGC Approved :44274, International Journal of Research).Vol -2, Spl issue-7 (April 2018). Impact factor-2.135. E-ISSN: 2456-5571.(Page no.:7-10).				
Feminism in Arundhati Roys *God of Small Things*Impediment of Gender equality		Bodhi.(An Online peer reviewed, UGC Approved :44274, International Journal of Research).Vol -2, Spl issue-1 (March 2018). Impact factor-2.135. E-ISSN: 2456-5571.(Page no.:69-70).				
		Bodhi.(An Online peer reviewed, UGC Approved :44274, International Journal of Research).Vol -1, Spl issue-				

		13 (July 2017) Impact factor-1.014..ISSN: 2456-5571.(Page no.:40-41).				
		Roots(A peer reviewed, International Journal of Multidisciplinary Researches). Vol-3. Spl issue -9(March 2017) Impact factor-3.096. ISSN:2349-8684.(Page no.: 1-2)				
A Study on Chinua Achebe's *Things Fall Apart* Afro American Literature	P. RAJESWARI **(Guest Lecturer of English)**	Roots(A peer reviewed, International Journal of Multidisciplinary Researches). Vol-4. Spl issue -5(Oct 2017) Impact factor-3.487 ISSN:2349-8684. (Page no.: 6-7) Emerging Facets in English Literature. (March 2017)ISBN 978-93-84193-86-7.	2017-2018			

		(Page no. 89-93)				
Ikkala Mahalirum,Pavendar Padaippukalil Mahalirum	Dr.K.Rajalakshmi Associate Professor	Ikkala Thamizharum Bharathidasan Padaippugalum Pp 333 - 338,ISBN:9788819686607 2	2017-2018			
Inkulapin Sooriyanai Sumappavarkalil Odukapatta Makkalin Vaalviyal	Dr.K.Rajalakshmi Associate Professor	Dr.Zahir Husain College,Ilayangudi,Sivagangai Pp46-Kavignar 56, ISBN:978-81-934731-4-6	2017-2018			
Literature's Impediments in Gender equality. humpa Lahiri's Selected Works as Emerging Facets in English Literature. Anita Desai's	SWAMI.PUSHPALADEVI. KANDA	Roots(A peer reviewed, International Journal of Multidisciplinary Researches). Vol-3. Spl issue - 1(March 2017) Impact factor-3.096. ISSN:2349-8684.(Page	2017-2018			

Portrayal of Feminine Psyche in *Cry The Peacock*		no.: 27-28)				
Revolutionary and Dynamic: Yeats Poetic Art.		Emerging Facets in English Literature. (March 2017)ISBN 978-93-84193-86-7. (Page no. 72-75)				
Traumas of Cross Cultural Adjustment in Anita Desai's *Bye Bye BlackBird.*						
Question of Belongingness in Kiran Desai's *The Inheritance of Loss.*		Bodhi.(An Online peer reviewed, UGC Approved :44274, International Journal of Research).Vol -1, Spl issue-1 (July 2017). Impact factor-1.014. ISSN: 2456-5571.(Page no.:73-75).				
Amitav Ghosh's Picturization of Kalua's Subalternity in *Sea Of Poppies.*						
Repressed Memories in Toni Morrison's *Beloved-* A Postmodern Study.						
Psychoanalysis of Dorris Lessing's The Fifth Child."		Bodhi .(An Online peer reviewed, UGC Approved :44274, International Journal of Research).Vol				

| | | -2, Spl issue-4 (Nov. 2017). Impact factor-1.014 ISSN: 2456-5571.(Page no.:17-18).

Roots(A peer reviewed, International Journal of Multidisciplinary Researches). Vol-4.Spl issue –5 (Oct. 2017) Impact factor-3.487 ISSN:2349-8684.(Page no.: 8-9)

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		Current Scenario in Teaching and Learning of English Language and Literature.(Aug. 2017)ISBN:978-93-87102-23-1.(Page no.: 58-61).				
		Touchstoning Literature with Psychology.Vol. 1 (March 2018) ISBN: 978-93-86712-22-6.(Page no.: 162-165).				
Bio diversity conservation in	Dr. T.Rajamoha	ISBN : 978 – 81-928130-	2017-2018			

organic farming	n	9-7 2018 PP 42 – 55				
Integrated management of organic farming	R. Hema Malini	ISBN : 978 – 81-928130-9-7 2018 PP 105-114	2017-2018			
1. Hydrothermal synthesis of Ga-doped In_2O_3 nanostructure and its structural, optical and photo catalytic properties. 2. Synthesis, characterization and photo catalytic activity of pure and Zn-doped In_2O_3 nanostructures.	Mrs. M. Shanthi, Asst. Professor of Physics	Material Science in Semiconductor Processing (2017),71(2017:357-365) (Impact Factor – 2.593) Material Science: Matter electron DOI 10.1007/s10854-017-7106-0 (Impact factor-2.019)	2017-2018			
Good corporate government	Dr K.SHEELA	BODHI international **Journal research in humanity arts and**	2017-2018			

		science volume-3 page no10-2018				

3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :

No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops	4	4	2	
Presented papers	2	2	1	
Resource persons		17		

3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non-Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers **co-ordinated** such activities	Number of students participated in such activities
Youth awareness program and employment placement	N.S.S	**3**	23
Employment awareness program	N.S.S	**3**	5
World population day and family planning rally	N.S.S	**3**	150
One day conference NSS Officers Alagappa university	N.S.S	**3**	
Women Empowerment One day conference	N.S.S	**3**	750
Independence day (Campus Cleaning)	N.S.S	**3**	150
Childe Film Kalam & Salam	N.S.S	**3**	2835
Yoga-Exercises	N.S.S	**3**	260
Disaster Management			750
Class room cleaning	Y.R.C	1	100
Cycle stand & Home Science lab backside cleaning and Remove Seemakaruvalai & Pathni	Y.R.C	1	100

Clean for India-cleaning and rally	N.S.S	3	150
Rally Digital India	N.S.S	3	50
Blood donation camp	N.S.S	3	125
Disaster Management	N.S.S	3	150
Class room cleaning	N.S.S	3	100
Cycle stand & Home Science lab backside cleaning and Remove Seemakaruvalai & Pathni	N.S.S	3	100
Clean for India-cleaning and rally	N.S.S	3	150
Rally Digital India	N.S.S	3	50
Blood donation camp	N.S.S	3	125
Disaster Management Rally	N.S.S	3	*150*
Two days arts for connecting training programme NSS Programme officer Dr.K.Sheela department of Eco & Dr.S.Sivagami sundari department of Home Sci	N.S.S	3	
Ramanujan birth day celebration cleaning places library plantation of tree(10.00 am to 11.00 am) Abolish of seemakaruvalai	N.S.S	3	75
Class room cleaning	N.S.S	3	
Pongal festival celebration cleaning campus after the function	N.S.S		150
Yoga exercises	N.S.S	**3**	780

Spoken English	N.S.S	3	750
Voter's day Celebration proud to be a voter – Ready to vote rally	N.S.S	3	150
Liberec awareness programme whole college student	N.S.S	3	whole college student
Three day training programme tot on entrepreneurship programme	N.S.S	3	150
Special Camp	N.S.S	3	150
Tot On Social Entrepreneurship	N.S.S	3	
Employment awareness programme			780
Function Of N.S.S Day & Womens Day Celebration –	N.S.S	3	700
College function 1.Fine Arts 2.Muthutamilvizha, 3. N.S.S, 4. Sports Day, 5.Women's Day 6. College Day, 7.ConvocationDay	N.S.S	**3**	700
WORLD T.B.DAY	N.S.S	3	150
Traffic Awareness & Traffic Rules	Y.R.C	1	700
AIDS Awarenes Programme	R.R.C	1	700
RRC Talent show Competition in Alagappa University	R.R.C	1	16
Our College Campus Clean	R.R.C	1	
"Road Safety Awareness" Chief Guest: C.Bakiratha Nadiyappan	R.R.C	1	
"AIDS AWARENESS" Chief	R.R.C	1	

Guest: Dr.G.Senthil Kumar				
Our College Campus Clean		Y.R.C	1	
The Speech Competition conducted by Seethalakshmi Aachi Women College, Pallathur Topic : How to product Natural deserter in Future		Y.R.C	1	
Road Safety Awareness Chief Guest C. Bakiratha Nachiyappan		Y.R.C	1	

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swach Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers **coordinated** such activities	Number of students participated in such activities
Extension Activity	Class Incharge	Women's safety awareness	4	66 (B.A. Tamil)
Extension Activity	Class Incharge	Awareness of communication	3	69 (B.A. English)
Extension Activity	Class Incharge	Survey on Literacy	3	55(B.Sc. Maths)
Extension Activity	Class Incharge	Awareness of LED Bulbs	3	40(B.Sc. Physics)
Extension Activity	Class Incharge	Pollution	3	40(B.Sc. Chemistry)
Extension Activity	Class Incharge	Survey on smart Internet online banking, online shopping, facebook advantages and disadvantages	5	B.Sc. Computer science (I Shift) – 41 B.Sc. Computer science (II Shift) – 39
Extension Activity	Class Incharge	Nutrition education prescribed for old age person	3	B.Sc. Home Science (I Shift) – 25 B.Sc. Home Science (II Shift) – 26
Extension Activity	Class Incharge	Women entrepreneur	3	B.Com (I Shift) – 53 B.Com (I Shift) - 53
Extension Activity	Class Incharge	Dengue awareness and consumer production	3	BBA (I Shift) – 47 BBA (II Shift) – 41
Extension Activity	Class Incharge	Women's Right	3	B.A Economics – 40

Extension Activity	Class Incharge	Awareness to plant traditional medicinal plants and its importance	4	B.Sc. Botany-38

3.5 Collaborations

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of Activity	Participant	Source of financial support	Duration

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration **(From-To)**	participant
Training	Internship	**Shenbagam Hospital Vadamalayan Aashirvadham Meenakshi Apollo**	1 month 1 month 1 month 1 month 1 month	**III-B.sc.(H.Sc)I Shift-16 III-B.sc.(H.Sc)I Shift-08 III-B.sc.(H.Sc)II Shift-11 III-B.sc.(H.Sc)II Shift-12 II-M.Sc.(H.Sc)I Shift-14**

3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs
		NIL	

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
Periodical Maintenance	12000
Machinery and Equipment Maintenance	24000
Stores and Equipment 01.Stores	1,50000
Cost of Books/Notes/Slates etc	2,00000
Service postage & Postal Expenditure	14,000

4.1.2 Details of augmentation in infrastructure facilities during the year

Facilities	Existing	Newly added
Campus area	35855 sqm	
Class rooms	27	4
Laboratories	7	
Seminar Halls/ Auditorium	1	
Classrooms with LCD facilities	5	
Classrooms with Wi-Fi/ LAN	4	

Seminar halls with ICT facilities		
Video Centre		
No. of important equipment's purchased (≥ 1-0 lakh) during the current year.		
Value of the equipment purchased during the year (Rs. in Lakhs)		
Others		
Gymnasium	1	
Number of OHPs	1	
Number of Television	1	
MFD-Multi functioning Device	40	
Xerox Machine	12	
Mobile Speech Amplifier	1	

4.2 Library as a Learning Resource

4.2.1 Library is automated {Integrated Library Management System -ILMS}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation

4.2.1 Library Services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	14215	200000	637	200000	14853	400000
Reference Books		38				
e-Books	NIL					
Journals	NIL					
e-Journals	NIL					
Digital Database	-					
CD & Video	-					
Library automation	-					
Weeding (Hard & Soft)	-					
Others (specify)	-					

4.3 IT Infrastructure

4.3.1 Technology Upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available band width (MGBPS)	Others
Existing	133	UG Lab-72 PG Lab-27 Language Lab-12 CLP Lab-12 Departments-10	**All department , office and principal room**	-	-	3	10	2 Mbps	
Added		-	-	-	-	-	-		
Total		5	13	-	-	3	10		-

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)

2 Mbps

4.3.3 Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility

4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e - content

4.4 Maintenance of Campus Infrastructure

4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
		4 Class rooms MLA fund (Rs-4 Lakh/-)	Civil work Maintenances Rs-16.00 Lakh/- Electronics Maintenances Rs-3,50,000

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. *(maximum 500 words)*   (information to be available in institutional Website, provide link)

For upgrading laboratory facilities funds are allotted by the Government on various heads (Non – Plan): Stores & Equipment, Machinery & Equipment (Purchase & Maintenance), Library Books & Periodical Maintenance. For maintaining civil work and electrical work in the campus, funds are allotted separately.

Refer 4.1. For enriching sports amenities every year students are contributing and funds allotted for civil work is utilized for ground maintenance. Separate proposals are send to the Government for purchasing computers as and when need arises, approved and purchased via central purchase. For building classrooms also separate funds are allotted by the Government. Building proposal Rs. 27400000/-

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 Student Support

5.1.1 Scholarships and Financial Support

	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	BC MBC/DNC SC SCA ST	803 429 524 2 1	BC/MBC-DNC Rs-1635666/- SC/SCA/ST Rs-2651540/-
Total Amount= Rs. 4287206/-			
Financial support from other sources			
a) National	NIL		
b) International	NIL		

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Yoga	28.08.2018	All second year student	NSS
Slow Leaner	22.01.2018 to 15.02.2018	486	Tamilnadu State Council for Higher Education Rs- 62500/-
Yoga	II Year Student (IV semester)	All second year student (IV semester)	Skill Base Subject

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
2017-2018	Skill base subject (Competitive exam)	All second year students	All third year students	4	4

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year		
Total grievances received	No. of grievances redressed	Average number of days for grievance redressal
5	5	1 Month

5.2 Student Progression

5.2.1 Details of campus placement during the year

On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
			Program of Study	Number of Students/ Scholars Placed	Average Monthly Salary(Rs)
-	-	-	UG	4	Group IV-3 & Police -1
			PG	4	Group IV

5.2.2 Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2017-2018	M.Sc -8 B.Ed -6	B.Sc	Physics	RDM College (Sivagangai) Tamil Nadu Educational university.	M.Sc (Physics) B.Ed
2017-2018	M.Sc -5	B.Sc	Home Science	GACW College (Sivagangai)	M.Sc (Home Science)
2017-2018	M.A-18 B.Ed -7	B.Sc	Tamil	GACW College (Sivagangai), RDM College (Sivagangai), Tamil Nadu Educational university.	M.A.(Tamil) B.Ed.
2017-2018	M.A-6	B.A	English	RDM College (Sivagangai)	M.A (English)

2017-2018	M.Sc-16 B.Ed-2 M.Phil-3	B.Sc M.Sc	Chemistry	RDM College (Sivagangai) GACW College (Sivagangai) Alagappa Arts College (Karaikudi), Tamil Nadu Educational university.	M.Sc. (Chemistry)
2017-2018	M.Com-16 M.Phil-2	B.Com M.Com	Commerce	GACW College (Sivagangai), Mother Teresa College, MSN (Poovanthi).	M.Com , M.Phil.
2017-2018	M.Sc -11 M.B.A-1 M.Phil-1	B.Sc M.Sc	Computer Science	GACW College,(Sivagangai), Alagappa University, MSN College (Poovanthi)	M.Sc , M.Phil, M.B.A
2017-2018	M.Sc -12 M.Phil-1 B.Ed-12	B.Sc M.Sc	Maths	GACW College, (Sivagangai), RDM College (Sivagangai).	M.Sc, B.Ed
2017-2018	M.A-8	B.A	Economics	GACW College, (Sivagangai).	M.A
2017-2018	M.Sc-7	B.Sc	Botany	RDM College (Sivagangai)	M.Sc
2017-2018	MBA-12 M.A(Economics)-1 M.Com-2	BBA	Business Administration	SNS Engineering College (Coimbatore), Alagappa University, Michel Engineering College (kalaiyar kovil),	MBA, M.Com, M.A (Economics)

				GACW College (sivagangai).	

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/ qualifying	Registration number/roll number for the exam
NET	NIL	
SET	-	
SLET	-	
GATE	-	
GMAT	-	
CAT	-	
GRE	-	
TOFEL	-	
Civil Services	-	
State Government Services	Group IV-(7) & Police – (1)	
Any Other		

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Sports Events

Activity	Level	Participants
1.Kabaddi	College Level	
2.Hand ball	College Level	
3.Valley Ball	College Level	
4.Kho-Kho	College Level	
5.Long Jump	College Level	
6.Discuss Throw	College Level	
7.Shot put	College Level	
8.High Jump	College Level	
9.Chess	College Level	
10.100 mts Running	College Level	
11.1300 mts Running	College Level	
12.1500 mts	College Level	
13.400 mts	College Level	
14. 400*100 mts	College Level	

Fine Arts Events

Activity	Level	Participants
1.Flower Carpet	College Level	7
2.Arts From Waste	College Level	9
3. Solo Western Dance	College Level	9
4.English Drama	College Level	5
5.Group Folk Dance	College Level	14
6.Group Song	College Level	9
7.Solo Song	College Level	11
8.Tamil Drama	College Level	7
9.Solo Classical Dance	College Level	9
10.Solo Folk Dance	College Level	10

11.Just a Minute	College Level		7		
12.Group Western Dance	College Level		11		
13.Group Classical Da0					

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
2017-2018	Runner cup	College level	Hand ball			1.Yoga Lakshmi.M 2.Manothini.M 3.Priyadharshini. 4.Nandhini. 5.Nagajothi 6.Usharani 7.Sakthi 8.Santhiya 9.Sathiya 10.Muneeshwari 11.Mariselvi 12.Gowsalya 13.Shalini 14.Shalini 15.Jeayshri 16.Vijayalatha
2017-2018	Runners	College level	Table Tennis			1.S.Sharmila 2.R.Ammupriyanka 3.Ishwarya 4.Kameshwari
2017-2018	University Selected	University Level	Kabbadi			J.Jeyashri
2017-2018	University Selected	University Level	Kho Kho			P.Arokiya Dalini

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

GACWs Student Council (SSC) representatives actively participate in various activities. They help in coordinating all the events related to academics and other curricular & Extra-curricular activities, as per the directives of teaching faculty. Council has the members of faculty and students. They do lot of academic administrative work by taking the help of other students. They also motivate other students to take part in the activities conducted by the Institute. They work as a medium between faculty and students.

SSC and its Members:

S. No	Designation	Member
1.	Union President	Principal
2.	Chairman of the Council	N.Somasoorya III B.Com
3.	Head of the Council	G.Pandeeshwari III physics
4.	Secretary of the Council	K.Kayathri III B.Sc.(CS)
5.	Treasurer	M.Dhurga III B.Sc(CS)
6.	Fine Arts Secretory	S.Hema III B.Sc(CS)
7.	Sports Secretory	J.Jayasri III.B.Com
8.	PG-Representative	S.Durgadevi II M.sc
9.	Audio-Video Representative	K.Indhulega III B.Sc. Physics

1. Coordination in day to day academic activities at their level
2. Coordination in communicating the information between students and Teaching faculty
3. Coordination in conducting special events like Spectrum etc.
4. Coordination in organizing Cultural events
5. Coordination in organizing Sports & Games for the students
6. Coordination in arranging Industrial Visits for the students
7. Coordination in inviting the external guest speakers and organizing the Seminars & Workshops.

GACW's provides necessary support to the council members in organizing & coordinating the events. It encourages the students to develop their leadership skills through these activities. Student members in this council can become real heroes and competent managers in future by learning all these skills.

5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words): **No**

5.3.2 No. of registered enrolled Alumni:

737

5.3.3 Alumni contribution during the year (in Rupees) **:**

Rs. 2,83,600/-

5.3.4 Meetings/activities organized by Alumni Association **:**

CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

6.1.2 Does the institution have a Management Information System (MIS)?

Yes/No/Partial:

6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each)**:**

❖   Curriculum Development:

          *Periodical revision of Syllabus by the board of Studies.

❖   Teaching and Learning

     * Field training, internships and academic oriented extensive activity were carried out to have practical knowledge, social responsibility and accountability.

     *Computer aided teaching methods, Assignment, Seminars, Projects, Internships, Educational Tours, Quiz Programmes, Industry Visits and Use of language Laboratories were opted The institute has a mechanism for internal and external audit. We have our own internal audit mechanism where internal audit is an ongoing continuous process in addition to the external auditors to verify and certify the entire Income and Expenditure and the Capital Expenditure of the Institute each year. Qualified Internal Auditors from external resources have been permanently appointed and a team of staff under them do a thorough check and verification of all vouchers of the transactions that are carried out in each financial year. Likewise an external audit is also carried out on an elaborate way on quarterly basis. The institutional accounts are audited regularly by both Internal and statutory audits. So far there have been no major findings / objections. Minor errors of omissions and commissions when pointed out by the audit team are immediately corrected / rectified and precautionary steps are taken to avoid recurrence of such errors in future. The institute regularly follows Internal & external financial audit system

     *Active learner participation, peer review, learner's feedback, regular monitoring of student progression and communicating the outcome for improving development strategies and practiced for the holistic development of the students.

Examination and Evaluation

     * Evaluation through two internal tests and one model examination before the end semester examinations.

❖   Research and Development

     *A Research Forum is launched by the department of Tamil and Commerce to develop the research acumen of the budding scholars.

❖   Library, ICT and Physical Infrastructure / Instrumentation

     * Total area of the Library is 500.sqft and the total seating capacity is 150 students at a time.

     * reading room.

     * Computers, Xerox machines, public address system, water purifiers, LCD and smart board facilities are provided to all departments of the college. That has enabled quality of teaching and communication.

❖   Human Resource Management

     * Steps are taken to fill all existing teaching and non-teaching vacancies.

     * In case of delay in the appointment by the government, the College administration

hires the services of guest lecturers and technically qualified person.
❖   Industry Interaction / Collaboration   * The collaboration of certain department with the local organisations helped the students to train their professional skills and employability.

❖   Admission of Students
        * The received application forms are computerised, rank list is prepared based on merit out of 800 marks in XII standard except languages and admission is based on merit and quota as per Government norms. The admission process is carried out transparently through open counselling system, which ensures equal opportunity to all the applicants.
        * For PG Courses applications are received from the UG completed students, rank list is prepared based on UG percentage and admission is carried out based on merit and quota.
        * For M.phil. Courses entrance exam is conducted and admissions are given on the basis of entrance mark and PG mark.

6.2.2   :   Implementation of e-governance in areas of operations:
❖   Planning and Development * The Computer Literacy Programme (CLP) run by the Government of Tamil Nadu inside the college campus, conduct regular classes. The CLP centre has nearly 20 Computers with the separate internet connections. Every year the Government of Tamil Nadu conducts examination and certificates are issued regularly. *   Many departments are conducting Elective and Skilled Base Papers for the arts students to train them in computer and networking skills   *Most of the students are given laptop under the scheme of free laptop to school students by the Government of Tamil Nadu.
❖   Administration Students and faculty achievements, academic activities, extra-curricular activities etc., are updated in the website yearly.
❖   Finance and Accounts Staff pay bill is prepared online, payments to various bills are paid via online, scholarship details are uploaded online.
❖   Student Admission and Support: The received application forms are computerised on the basis of merit by the faculty members. The admission process is carried transparently through open counselling system, which ensures equal opportunity to all the applicants.
❖   Examination Final semester examination results are evaluated and published in the internet. Students are able to view their results. Syllabus also given in the Alagappa University web site.
6.3 Faculty Empowerment Strategies
6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

	NIL		NIL	

6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non-teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
			NIL		

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	Date and Duration (from – to)
Refresher Course	**Dr.S.P.Vanjalavalli**	**18.12.2018 to 07.01.2019**
Refresher Course	**Dr.A.P.Ramabai**	**18.12.2018 to 07.01.2019**
Refresher Course	**Dr.RajaRajeswari**	**18.12.2018 to 07.01.2019**
Refresher Course	**Dr.M.Shanth**	**09.11.2018 to 06.12.2018**
Refresher Course	**Dr.R.Dhanalekshmi**	**09.11.2018 to 06.12.2018**
Refresher Course	**Dr.K.Vennila**	**09.03.2018 to 29.03.2018**
Refresher Course	**Dr.V.Jeyanthi**	**13.08.2018 to 02.08.2018**
Refresher Course	**Dr.M.Vasu**	**13.08.2018 to 02.08.2018**
Refresher Course	**Dr.T.Rajamohan**	**06.09.2017 to 26.09.2017**
Refresher Course	**Dr.N.Muthumani**	**09.11.2018 to 06.12.2018**
Refresher Course	**Dr.SivagamiSundhari**	

6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):

Teaching		Non-teaching	
Permanent	Fulltime	Permanent	Fulltime/temporary

6.3.5 Welfare schemes for

Teaching	NIL
Non-teaching	NIL
Students	BC,MBC/DNC,SC/ST/ UZHAVAR

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly
 (with in 100 words each)

The institute has a mechanism for internal and external audit. We have our own internal audit mechanism where internal audit is an ongoing continuous process in addition to the external auditors to verify and certify the entire Income and Expiditure and the Capital Expenditure of the Institute each year. External resources have been permanently appointed and a team of staff under them do a thorough check and verification of all vouchers of the transactions that are carried out in each financial year. Likewise an external audit is also carried out on an elaborate way on quarterly basis. The institutional accounts are audited regularly by both Internal and statutory audits. So far there have been no major findings / objections. Minor errors of omissions and commissions when pointed out by the audit team are immediately corrected / rectified and precautionary steps are taken to avoid recurrence of such errors in future. The institute regularly follows Internal & external financial audit system

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non-government funding agencies/ individuals	Funds/ Grants received in Rs.	Purpose
NIL		

6.4.2 Total corpus fund generated

6.5 Internal Quality Assurance System

6.5.1 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Other College Staff	Yes	Other Department Staff
Administrative	Yes	Directorate of Collegiate Education	Yes	Office

6.5.2 Activities and support from the Parent – Teacher Association (at least three)

    * Parent- Teacher Meeting is conducted once in a year

    * Parents are invited to give their feedback on various aspects of the development of students both in academic and infrastructure facilities.

    *Separate parents meeting is conducted to Week students.

    * PTA fund is used for appointing facilities and minerals in case of shortages

6.5.3 Development programmes for support staff (at least three)

6.5.4 Post Accreditation initiative(s) (mention at least three)

6.5.5

a. Submission of Data for AISHE portal   : (Yes /No)   **No**

b. Participation in NIRF   : (Yes /No)   **No**

c. ISO Certification   : (Yes /No)   **No**

d. NBA or any other quality audit   : (Yes /No)   **No**

6.5.6 Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from-----to------)	Number of participants
		NIL		

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period **(from-to)**	Participants	
		Female	Male
Awareness of youngsters	05.05.2017	100	-
Women Empowerment	12.07.2017	All Students	-

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:
Percentage of power requirement of the College met by the renewable energy sources

Solarpanel

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities	yes	
Provision for lift	-	
Ramp/ Rails	yes-	
Braille Software/facilities	-	
Rest Rooms	Not applicable	
Scribes for examination	-	
Special skill development for differently abled students	-	
Any other similar facility	-	

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
2017-2018		Regular N.S.S Campus is Conducted to Blood Donation Camp	26.09.2017	N.S.S	Govt, Arts college for women, sivaganga	40
2017-2018	Historical places visited	Awareness of Youngsters	05.05.2017	N.S.S	Madurai	100
2017-2018		Employment Camp	12.07.2017	N.S.S	Govt, Arts college for women, sivaganga	All Students
2017-2018		Yoga-Excises	28.08.17	N.S.S	Govt. Arts college for Women,	260 students

| 2017-2018 | | ngz;fspd; ghJfhg;G topKiwfs; | 12.07.2017 | **Extension Activities** | Kanjirangal | 66 |
| | | | | | Sivagangai Auditorium | |

7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words each)
1.Dress code		**Every student should come to the college in clean and descent.Chud saree and half saree**
2. Identity Card		**Every Student should wear identity card before entering the campus**
3.Attendance		**All students are advised to maintain attendance more than 75 percentages.**
4. Leave letter		**Allowed to take leave only after students are submitting leave letter to the Class Incharge. In case of emergency they have to submit after coming to college with parent's sign.**
5.Mobile phone not allowed	**Thought year**	**Bringing Cell phone inside the campus is strictly prohibited**
6.General Rules	**Thought year**	**The principal of the college has complete power over the maintain of the discipline of the student of the college. The principal may frame from time to time disciplinary rules for both student and staff in lies of regulating the conduct with in the college. Students and staffs are instructed to follow the timeline strictly. Students are advised to switch off fans and tube lights when not in use and turn off water pipe also**
	Thought year	
	Thought year	
	Thought year	
	Thought year	

7.1.6 Activities conducted for promotion of universal Values and Ethics		
Activity	Duration (from-------to-------)	Number of participants
Youth awareness program and employment placement	**05.05.2017**	**123 students**
Women Empowerment One day conference	**10.08.2017**	**All students (750)**
N.S.S unit with hold meeting of N.S.S volunteers	**25.08.2017**	**150 Students**
Yoga –excises	**28.08.2017**	**260 students**
Disaster Management	**30.08.2017**	**750 Students**
Blood donation camp	**26.09.2017**	**75 - Blood donors** **125 –Participations**
Disaster Management Rally	**13.10.2017**	**150 - Students**
Ramanujam birthday celebration	**22.11.2017**	**75 – students**
Voter's Day Celebration-Proud to be a Voter	**25.01.2018**	**150 –Students**
Liberace awareness programme	**30.01.2018**	**Whole students**
Special camp participations student	**12.02.2018 to 18.02.2018**	**150 - Students**

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

   *Plastic cups and bags are banned in the canteen functioning within the campus
   *   declared Plastic free to adorn green tag by planting Saplings to create an aesthetically alluring ambience

7.2 Best Practices

Describe at least two institutional best practices
Upload details of two best practices successfully implemented by the
institution as per NAAC format in your institution website, provide the link

College focus on 'Total Quality Education' which aims at employability and social responsibility.

*Encourage the students to actively participate in sports.
.
*Close monitoring of the usage of plastics in the college and the college in declared as 'plastic free zone'.

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust
Provide the weblink of the institution in not more than 500 words

A high quality of academic excellence can provide value-added experience for the students. The positive outcomes are achieved by designing the curriculum to meet the national requirements and through teaching-learning methods blended with ethical values. It outlines the commitment to academic performance expected of all students. The structured induction of the student into the curriculum enables to visualize the career opportunities and the approach towards achieving them.

Through proper planning and strategies, the institution focuses at delivering to its best ability the vision of the college. The nation in general and the state in particular, is marred with the problem unemployment among educated youth. Therefore, the need for "Skill-based system of education" is becoming more vocal in present times.

The girls of our College excel in Inter-College and Inter-University sports. They participate in Inter-College and Inter-University Tournaments like Kabaddi, Kho Kho and Football, The NSS wing of our College does a marvellous job by producing cadets with performances at the College level.

The college aims at creating a hatching ground for the students to develop their hobbies and achieve success in life. The centres are steps towards facilitating the students with the required knowledge, experience and exposure to pursue their dreams with gainful employment. With the skills gained, the student becomes more determined and confident in facing the future.

8. **Future Plans of action for next academic year (500 words)**

FUTURE PLANS OF THE INSTITUITION FOR THE YEAR 2018-2019

Clean & Green Campus

¬ Cloud Based Student Database Package

¬ Digital Notice Board for interactive / real-time publication of emergency notices / information to the students

¬ Public Address System for regular use in the college

¬ Introduction of standardized mechanism for reporting to IQAC.

¬ Workshop for students on skill development Programme

¬ Awareness programme on Entrepreneurship for Students .

¬ More ICT enabled class-rooms.

¬ Creation of new teaching posts in the Dept of Physics, Home science, Computer science

¬ Biometric Attendance System for Faculty & Staff.

¬ Online feedback system for students &other stakeholders.

. ¬ RFID enabled attendance system & Identity Card for students

¬ Preparing for NAAC 3rd Cycle.

Name   R.INDRA   *Name* _____

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____

Abbreviations:

CAS	-	Career Advancement Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution

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For Communication with NAAC

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